ALP Board of Directors conference call Planning Meeting

12/7/18- Teleconference

Conference started at 1:00pm

Joining us on Conference call was Robert Gupton, Cleo Evans, Julia McCombs, Tammy Miller-White, and Richard Armstrong

Agenda included, Vendors, Presenters, registrants, Guest Speaker, Hotel Amenities, and Next Steps.

Julia provided us with an update on vendors. She has sent out a save the date to over 10 prospective venders and is awaiting confirmation – Cleo shared that she would resend the link previously shared with Julia in an effort to provide additional vendors to the list. Julia also suggested that information regarding vending, presenting and registration be resent prior to the holiday break. All agreed that they would resend invitations to vendors and presenters. Julia also agreed to check with hotel to confirm food for the meet and greet session.

Jolanda shared with her committee that there are three proposals to confirm for presentation and the committee is also resending the proposal request.

Richard Armstrong also added that he would contact William Lassiter today in order to confirm him as our presenter for the opening and possibly presenting a session. Tammy ask that we inquire about him presenting on raise the age.

Robert shared that he will reach out to Gwen and Valoria, and Donna for input on overall conference activities, such as registration and materials needed.

Richard Armstrong shared his treasury Report- Currently we have 3, 328. 23. He also stated that he would share with the committee how many has registered. Robert Gupton projected that approximately 80 had currently registered. Julia and Tammy added that they expect others to be added from Beaufort and Tammy’s district.

Currently there are 3 rooms to present. Julia will check for projectors, posters, power scripts and with Valoria about the programs.

We were reminded again that If we are working on a committee, Please resend conference proposal invitations, vendor invitations, and guest speaker invitations again prior to Christmas.

Please report to the February meeting with confirmed information. Thanks and Enjoy your Holiday Break!

Next meeting Feb 1, 2019, 11:00am at DPI. Room TBD

Meeting was moved to adjourn by Julia McCombs and seconded by Robert Gupton.

Rob thanked everyone for the job they are doing and wished all a Happy Holiday Season.